



SANDY SPRING FRIENDS SCHOOL

FAX Information and Wire Transfer of Funds

FAX Information and Phone number:

Our FAX number is 301-924-1115

Our Phone number is 301-774-7455

Wire Transfer of Funds Instructions:

FIELD 56A INTERMEDIARY INSTITUTION:

Wells Fargo Bank
N.A. San Francisco
SWIFT CODE: WFBIUS6WFFX

FIELD 57D ACCOUNT WITH:

Union Bank & Trust
24010 Partnership Blvd
Ruther Glen, VA
Beneficiary ABA: //FW051403164

FIELD 59 BENEFICIARY CUSTOMER:

Name: Sandy Spring Friends School
Address: 16923 Norwood Road, Sandy Spring, MD, 20860
Account Number: 1080090408

Important Notes for Wire Transfer:

1. Be sure to reference the **name of the student** for all wire transfers. This is to ensure that the wire transfer amount is credited to the correct student's account.
2. Our bank charges a \$15.00 service fee on all incoming wire transfers. Please add your bank's fee AND \$15.00 for our bank's fee to the amount due to SSFS.

Please feel free to contact the Business Office if you have any questions regarding the above or other financial matters.
Contact information for Jessica Rothfeld: 301-774-7455, ext. 181, or email **Jessica.Rothfeld@ssfs.org**