



SANDY SPRING FRIENDS SCHOOL
Let Your Lives Speak

Hello SSFS Community,

Sandy Spring Friends School and Potomac Pediatrics are partnering to provide on campus COVID-19 PCR testing as an additional layer to keep our community safe during this pandemic. There are two separate registrations required, one for the initial testing day with Capital Diagnostics [lab](#) AND one with [Potomac Pediatrics](#) for the on campus appointment. Both links and more information are available [here](#). **The clinic will be held in the Multipurpose room located in the Athletic Center.**

You must register at least 48 hours prior to your initial testing appointment to ensure the lab has enough equipment for you. You will not be able to test without an appointment. **Each individual getting tested will need to register separately in the [lab portal](#).** Finding time for your test may interfere with your classwork (students) or professional development training (employees), but if there is a conflict, **testing takes priority per all Division Heads.**

Please see the schedule below, and ONLY sign up for your initial appointment on your designated day, as *your test result must be within a few days prior to your first on campus school day:*

Date:	Thursday, Jan 21, 2021	Friday, Jan 22, 2021	Tuesday, Jan 26, 2021	Tuesday, Feb 2, 2021
Clinic time:	12 pm - 4 pm	8 am -12 pm	9 am – 12 noon	9 am -12 noon
Groups:	PK through 3 rd grade, 6 th -8 th grade, all SSFS employees*	PK through 3 rd grade, 6 th -8 th grade, all SSFS employees*	4 th -5 th grade, 9 th -10 th grade	11 th -12 th grade
Appointment required:	Yes	Yes	Yes	Yes

*SSFS employees must choose one available appointment on 1/21 or 1/22

If you are unable to make it to these scheduled clinic times on campus, you will need to make an appointment for the test at the Potomac Pediatric [community clinic](#). You should *not* test at any other location, as we will not be able to track those results. **Students and employees without a negative test result will not be permitted to return to campus.** The purpose of this initial testing day is to ensure that everyone participating in on campus activities receives a negative result before the first in-person campus school day.

After everyone completes their initial testing appointment, we will then be administering routine weekly testing to students and staff during school hours as coordinated by Sandy Spring Friends School. **You will not need to make an appointment for the routine weekly surveillance testing.** Testing will take place on a Tuesday and Thursday between 9-11. Your student will be assigned to one of these days and will remain on that testing day for the duration. Employees will also come to the clinic on specified days. The details of this schedule will be sent when finalized.

Results are typically returned within 24-48 hours. Your results will be sent to the email address that you registered with at Capital diagnostics.. **Positive results** will first receive a phone call from the lab regarding their results and then they will also be emailed to you. In addition, if you test positive, your results will be reported to the Maryland Department of Health and you should expect to also receive a phone call from them



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for contact tracing purposes. If you receive positive results, please contact the Health Center and do not come to campus.

Most health insurance plans are covering all COVID-19 related visits and testing at 100% with no patient responsibility. However, some insurance plans may process your claim with some patient responsibility. Potomac Pediatrics is committed to providing this service to families in the community and if they receive a claim back assigning patient responsibility they will NOT be billing you for any balances. There will be no out of pocket expense for testing.

Please contact the Health Center with any additional questions. **We are relying on your timely participation in the registration and testing process.**

Thank you,
Lisa Dyer, RN and Andrea Strom, RN
healthcenter@ssfs.org
301-774-7455 ext 199