

CONFIDENTIAL TEACHER EVALUATION FORM
For Students Applying to Sandy Spring Friends School
Entering Sixth through Eleventh Grade

Child's Name _____ Applicant for Grade _____

To the Teacher: We appreciate your cooperation in completing this form for the student above who has applied to our school. After completing this form, we recommend that you make a copy for your records. Then please mail the original to Sandy Spring Friends School, Attn: Admissions Office, 16923 Norwood Road, Sandy Spring, MD 20860. All information received from you is confidential and will be shared only with the Admissions Committee.

If you have questions or would like to provide additional information, please call 301-774-7455. Thank you for your time and honest appraisal.

Name of person completing this form _____
(please print) *(signature)*

Grade/Subject(s) you teach the applicant and which grade(s) _____

Name of School _____

I have known this applicant for _____ years/months. Date of this reference _____

May we contact you for further information? _____ Best time to reach you? _____ Telephone _____

Please circle the words below that best describe this applicant:

independent	quiet	cheerful	self-disciplined	impulsive	passive	creative
self-centered	shy	irritable	compassionate	manipulative	aggressive	articulate
enthusiastic	loner	helpful	positive leader	conscientious	generous	follower
responsible	social	well-liked	negative leader	organized	perfectionist	respectful
anxious	distracting	distractible	attention-seeking	disorganized	easily frustrated	bossy

Academic Qualities

- | | | | | |
|---|--|---|---|--|
| <u>Academic ability:</u> | <input type="checkbox"/> Superior | <input type="checkbox"/> Above grade level | <input type="checkbox"/> On grade level | <input type="checkbox"/> Below grade level |
| <u>Academic achievement:</u> | <input type="checkbox"/> Far above expectations | <input type="checkbox"/> Better than tests | <input type="checkbox"/> As expected | <input type="checkbox"/> Only that required |
| <u>Self-motivation:</u> | <input type="checkbox"/> Well-motivated | <input type="checkbox"/> Some desire to learn | <input type="checkbox"/> Only that required | <input type="checkbox"/> Does very little |
| <u>Effort:</u> | <input type="checkbox"/> Maximum | <input type="checkbox"/> Usually good | <input type="checkbox"/> Sporadic | <input type="checkbox"/> Occasional |
| <u>Study habits:</u> | <input type="checkbox"/> Well-organized | <input type="checkbox"/> Usually gets work done | <input type="checkbox"/> Easily distracted | <input type="checkbox"/> Poor habits |
| <u>Intellectual curiosity:</u> | <input type="checkbox"/> Strong and varied | <input type="checkbox"/> In one area only | <input type="checkbox"/> An occasional spark | <input type="checkbox"/> Limited |
| <u>Ability to work independently:</u> | <input type="checkbox"/> Always works well | <input type="checkbox"/> Needs help occasionally | <input type="checkbox"/> Needs help frequently | <input type="checkbox"/> Needs much supervision |
| <u>Ability to work in a group:</u> | <input type="checkbox"/> Always works well | <input type="checkbox"/> Usually effective | <input type="checkbox"/> Sometimes unable to cope | <input type="checkbox"/> Has great difficulty |
| <u>Ability to write:</u> | <input type="checkbox"/> Ideas/mechanics excellent | <input type="checkbox"/> Ideas good, mechanics fair | <input type="checkbox"/> Ideas fair, mechanics good | <input type="checkbox"/> Ideas/mechanics limited |
| <u>Ability to express ideas orally:</u> | <input type="checkbox"/> Exceptional | <input type="checkbox"/> Good | <input type="checkbox"/> Has some difficulty | <input type="checkbox"/> Limited |
| <u>Uses suggestions or corrections:</u> | <input type="checkbox"/> Always | <input type="checkbox"/> Usually | <input type="checkbox"/> Needs reminding | <input type="checkbox"/> Rarely follows through |
| <u>Seeks help when needed:</u> | <input type="checkbox"/> Always | <input type="checkbox"/> Usually | <input type="checkbox"/> Occasionally | <input type="checkbox"/> Rarely |
| <u>Attention span:</u> | <input type="checkbox"/> Exceptionally good | <input type="checkbox"/> Usually good | <input type="checkbox"/> Occasionally distracted | <input type="checkbox"/> Easily distracted |
| <u>Follows directions:</u> | <input type="checkbox"/> Quickly and correctly | <input type="checkbox"/> Occasionally needs help | <input type="checkbox"/> Needs much explanation | |

Please complete both sides.

- Participation in class discussions: Joins in readily Participates occasionally Contributes when called on Wants to dominate Rarely contributes
- Reads for pleasure: Constantly Frequently Occasionally When prodded Rarely

Personal Qualities

- Maturity for age and grade: Very mature Above average Normal Somewhat immature
- Consideration of others: Unusually thoughtful Usually considerate Rarely considerate Selfish
- Social adjustment with peers: Healthy relationships Occasional minor problems Frequent minor problems Relates poorly
- Sense of humor: Delightful Good Normal Rarely laughs or smiles
- Self-confidence: Healthy self-image Needs some support Appears overly confident Needs much assurance
- Integrity: Very honest Usually trustworthy Some reservations Untrustworthy
- Conduct: Well-behaved Usually obeys rules Occasional misconduct Frequent disruptions
- Health: Excellent Occasionally sick Seldom sick Frequently sick
- Attitude of parents: Cooperative Indifferent Overly protective Antagonistic

Please describe this applicant’s academic ability in the subject you teach. Comment on his/her strengths, weaknesses, and special interests.

Has the applicant been evaluated for any physical, emotional, or academic reasons? Yes * No Do not know

Have you ever suspected or observed signs of use of drugs, tobacco or alcohol? Yes * No

Is the applicant currently on medication or previously been on medication? Yes * No Do not know

Have you observed any signs of learning disabilities? Yes * No

* If yes to any of the above, please explain:

Please describe the parent(s) degree of cooperation and involvement with your school: